

VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION INC.

STRATEGIC PLANNING COMMITTEE

Ad-hoc Committee

This Committee consists of a Chair and members appointed by the President for the term of his/her office. The Committee will prepare a long-term strategic plan, typically once every five years, to guide the direction and future of the Valdez Museum & Historical Archive (VMHA) Association, Inc. and will also prepare short-term plans to direct specific areas, as appropriate.

Objectives

The Strategic Planning Committee is responsible for developing a long term (2 to 5 years) strategic plan for the VMHA, and will also prepare short-term plans to direct specific areas as appropriate. The committee works with VMHA Staff to incorporate the strategic elements into the VMHA's operating plans.

Organization Structure

The Committee consists of a Chair and members appointed by the President for the term of his/her office. The number of board members varies from 6-9. It consists of members representing different areas of strategic interest (e.g. new technologies, membership developments, etc.) that the VMHA considers important for its future direction. The committee members are selected from VMHA members who have made sustained and/or major contributions to the VMHA.

Activities

The Chair of the Strategic Planning Committee assists the President to organize the VMHA Management Retreat at the beginning of each year (typically within the first two weeks), and serves as the Management Retreat Secretary. He or she prepares a report of the Management Retreat, including the action items and will make a report to the next full board meeting.

The Committee and/or its subgroups conduct periodic discussions via email, conference calls, and face-to-face meetings throughout the year. The full Strategic Planning Committee meet twice a year at the VMHA to review the progress of the committee during the previous 6 months and introduce new strategic elements that are considered important to the Society at that time.

The Committee reports its current view of the Society's Strategic Plan at the VMHA

web site, and authors articles of the strategic directions at different VMHA publications as appropriate.